

SSC CGL

SSC CGL Staff Selection Commission, Combined Graduate level examination

Details of the Posts: Following are the likely posts that will be filled up through this Examination.

2.1 Pay Level-7 (₹ 44900 to 142400)				
S. No.	Name of Post	Ministry/Department/Office/Cadre	Classification of Post	Age Limit
1	Assistant Section Officer	Central Secretariat Service	Group "B"	20–30 years
2	Assistant Section Officer	Intelligence Bureau	Group "B"	18–30 years
3	Assistant Section Officer	Ministry of Railways	Group "B"	20–30 years
4	Assistant Section Officer	Ministry of External Affairs	Group "B"	20–30 years
5	Assistant Section Officer	AFHQ	Group "B"	20–30 years
6	Assistant Section Officer	Ministry of Electronics and Information Technology	Group "B"	18–30 years
7	Assistant / Assistant Section Officer	Other Ministries/ Departments/ Organizations	Group "B"	18–30 years
8	Inspector of Income Tax	CBDT	Group "C"	18–30 years
9	Inspector (Central Excise)	CBIC	Group "B"	18–30 years
10	Inspector (Preventive Officer)		Group "B"	18–30 years
11	Inspector		Group "B"	18–30 years

	(Examiner)			years
12	Assistant Enforcement Officer	Directorate of Enforcement, Department of Revenue	Group "B"	18–30 years
13	Sub Inspector	Central Bureau of Investigation	Group "B"	20–30 years
14	Inspector Posts	Department of Posts, Ministry of Communications	Group "B"	18–30 years
15	Inspector	Central Bureau of Narcotics, Ministry of Finance	Group "B"	18–30 years
16	Section Head	Director General of Foreign Trade	Group "B"	18–30 years

2.2 Pay Level-6 (₹ 35400 to 112400)				
Sr. No.	Name of Post	Ministry/Department/Office/Cadre	Classification of Post	Age Limit
17	Assistant / Assistant Section Officer	Other Ministries/ Departments/ Organizations	Group "B"	18–30 years
18	Executive Assistant	CBIC	Group "B"	18–30 years
19	Research Assistant	National Human Rights Commission (NHRC)	Group "B"	18–30 years
20	Divisional Accountant	Offices under C&AG	Group "B"	18–30 years
21	Sub Inspector	National Investigation Agency (NIA)	Group "B"	18–30 years
22	Sub-Inspector / Junior Intelligence Officer	Narcotics Control Bureau (MHA)	Group "B"	18–30 years
23	Junior Statistical	Ministry of Statistics & Programme	Group "B"	18–32

	Officer	Implementation		years
24	Statistical Investigator Grade-II	Ministry of Home Affairs	Group "B"	18-30
25	Office Superintendent	CBDT	Group "B"	18-30

2.3 Pay Level-5 (₹ 29200 to 92300)

Sr. No.	Name of Post	Ministry/Department/Office/Cadre	Classification of Post	Age Limit
26	Auditor	Offices under C&AG	Group "C"	18-27 years
27	Auditor	Offices under CGDA	Group "C"	18-27 years
28	Auditor	Other Ministry/ Departments	Group "C"	18-27 years
29	Accountant	Offices under C&AG	Group "C"	18-27 years
30	Accountant	Controller General of Accounts	Group "C"	18-27 years
31	Accountant / Junior Accountant	Other Ministry/ Departments	Group "C"	18-27 years

2.4 Pay Level-4 (₹ 25500 to 81100)

Sr. No.	Name of Post	Ministry/Department/Office/Cadre	Classification of Post	Age Limit
32	Postal Assistant/ Sorting Assistant	Department of Posts, Ministry of Communications	Group "C"	18-27 years
33	Senior Secretariat	Central Govt. Offices/ Ministries other	Group "C"	18-27

	Assistant/ Upper Division Clerks	than CPCS cadres		years
34	Senior Administrative Assistant	Military Engineering Services, Ministry of Defence	Group "C"	18–27 years
35	Tax Assistant	CBDT	Group "C"	18–27 years
36	Tax Assistant	CBIC	Group "C"	18–27 years
37	Sub-Inspector	Central Bureau of Narcotics, Ministry of Finance	Group "C"	18–27 years

Age Limit

S No	Age Limit	Remarks
(i)	For the posts for which age limit is 18–27 years	Candidate must have been born not earlier than 02-08-1998 and not later than 01-08-2007.
(ii)	For the posts for which age limit is 20–30 years	Candidate must have been born not earlier than 02-08-1995 and not later than 01-08-2005.
(iii)	For the posts for which age limit is 18–30 years	Candidate must have been born not earlier than 02-08-1995 and not later than 01-08-2007.
(iv)	For the posts for which age limit is 18–32 years	Candidate must have been born not earlier than 02-08-1993 and not later than 01-08-2007.

Age to be calculated as on 01 August (check applicable birth year as per post).

Permissible Relaxation in Upper Age Limit (Including Group 'C' Posts)

Code No	Category	Age-relaxation permissible beyond upper age limit
01	SC/ST	5 years
02	OBC	3 years
03	PwBD (Unreserved)	10 years

04	PwBD (OBC)	13 years
05	PwBD (SC/ST)	15 years
06	Ex-Servicemen (ESM)	3 years after deduction of the military service rendered from the actual age as on 01.08.2025
08	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof	3 years
09	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST)	8 years
10	Central Govt. Civilian Employees who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Up to 40 years of age
11	Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Up to 45 years of age
12	Widows/ Divorced Women/ Women judicially separated and who are not remarried	Up to 35 years of age
13	Widows/ Divorced Women/ Women judicially separated and who are not remarried (SC/ST)	Up to 40 years of age

Essential Educational Qualifications (As on 01-08-2025):

Junior Statistical Officer:

Bachelor's Degree in any subject from a recognized University or Institute with at least 60% Marks in Mathematics at 12th standard level;

Or

Bachelor's Degree in any subject with Statistics as one of the subjects at degree level.

Statistical Investigator Grade-II:

Bachelor's Degree in any subject with Statistics as one of the subjects from a recognized University or Institute. The candidates should have studied the subject of Statistics at Degree Level in Part-I, Part-II and Part-III or in all the six semesters of three year degree course and not simply as a paper in any part of the Degree or six semesters at degree level.

All other Posts:

- Bachelor's Degree from a recognized University or equivalent.
- The candidates who have appeared in their final year of their graduation can also apply, however they must possess Essential qualification as on **01-08-2025**.

Scheme of the Examination:

The Computer Based Examination will be conducted in two tiers as indicated below:

Tier-I

Tier-II

Marks scored by the candidates in Computer Based Examination, if conducted in multiple shifts, will be normalized by using the procedure published by the Commission vide Notice dated 02-06-2025 and such normalized scores will be used to determine final merit and cut-off marks.

The schedule of examinations indicated in the Notice is tentative. Any change in the schedule of examinations or any other information about the examination will be communicated to candidates only through the website of the Commission.

Scheme of Tier-I Examination

Tier	Subject	Number of Questions	Maximum Marks	Time allowed
I	A. General Intelligence and Reasoning	25	50	1 hour (<i>1 hour and 20 minutes for the candidates eligible for scribe</i>)
	B. General Awareness	25	50	
	C. Quantitative Aptitude	25	50	
	D. English Comprehension	25	50	

Tier-I will consist of Objective Type, Multiple choice questions. The questions will be set both in English & Hindi except for English Comprehension.

There will be negative marking of 0.50 marks for each wrong answer.

Scheme of Tier-II Examination

Tier	Paper	Session	Subject	Number of Questions	Maximum Marks	Time allowed
II	Paper-I	Session-I (2 hours and 15 minutes)	Section-I:	30	60×3 = 180	1 hour (For each section) (1 hour and 20 minutes for the candidates eligible for scribe)
			A: Mathematical Abilities	30		
			B: Reasoning and General Intelligence			
			Section-II:		70×3 = 210	

			A: English Language and Comprehension	45		
			B: General Awareness	25		
			Section-III: Computer Knowledge Test	20	20×3 = 60	15 Minutes (For Section-III & IV each)
		Session-II (15 minutes)	Section-IV: Data Entry Speed Test	One Data Entry Task	–	
	Paper-II		Statistics	100	100×2 = 200	2 hours (2 hours and 40 minutes for the candidates eligible for scribe)

Tier-II will include conducting of Paper-I & Paper-II in separate shift(s)/ day(s).

Paper-I is compulsory for all the posts.

Paper-II will be for only those candidates who apply for the posts of Junior Statistical Officer (JSO) in the Ministry of Statistics and Programme Implementation and Statistical Investigator Grade-II in the office of Registrar General of India (M/o Home Affairs) and who are shortlisted in Tier-I for these Posts.

Paper-I will include following four sections as under:

Section-I:

A: Mathematical Abilities

B: Reasoning and General Intelligence

Section-II:

A: English Language and Comprehension

B: General Awareness

Section-III: Computer Knowledge Test

Section-IV: Data Entry Speed Test

Paper-I will be conducted in two Sessions: Session-I & Session-II, on the same day.

Session-I will include conducting of Section-I, Section-II and Section-III. Therefore, duration of Session-I will be 2 hours and 15 minutes. **Section-I** has two Parts viz. A (Mathematical Abilities) and B (Reasoning and General Intelligence). The candidates will get one hour to complete this section. On completion of one hour, this section will get automatically closed.

Immediately after completion of Section-I, the two Parts of **Section-II** viz. A (English Language and Comprehension) and B (General Awareness), will start. Section-II will also be for one hour and immediately on completion of one hour, this section will get automatically closed.

Section-III viz. Computer Knowledge Test will commence immediately after completion of Section-II and will be for a duration of 15 minutes. On completion of Section-III, Session-I will come to an end.

After the completion of Session-I, the candidates will get a break for re-registration for Session-II.

Session-II will include conducting of Section-IV of Paper-I i.e. Data Entry Speed Test. Therefore, duration of Session-II will be 15 minutes only. After completion of Session-II, Paper-I will come to an end.

It will be mandatory for the candidates to qualify all the Sections of Paper-I separately.

Tier-II (Paper-I & Paper-II) will consist of Objective Type, Multiple choice questions, except for Section-IV of Paper-I. The questions will be set both in English & Hindi except for English Language and Comprehension Part in Section-II of Paper-I.

There will be negative marking of **1 mark** for each wrong answer in Section-I, Section-II and Section-III of Paper-I and of **0.50 marks** for each wrong answer in Paper-II.

Section-III of Paper-I i.e. Computer Knowledge Test is mandatory but qualifying in nature. However, while shortlisting the candidates for the posts where Computer Proficiency is prescribed viz. Assistant Section Officer in CSS, MEA & AFHQ, Assistant in Serious Fraud Investigation Office (SFIO) under the Ministry of Corporate Affairs, Assistant (GSI) in the Ministry of Mines, Assistant in Indian Meteorological Department (Ministry of Earth Sciences), Inspector (CGST & Central Excise), Inspector (Preventive Officer), Inspector (Examiner) & Executive Assistant in CBIC and Postal Assistant/ Sorting Assistant in Department of Post etc., higher qualifying standards will be set in comparison to other posts.

Section-IV of Paper-I i.e. Data Entry Speed Test (DEST):

Section-IV of Paper-I will include conducting of a Data Entry Speed Test (DEST) for a duration of 15 minutes in Session-II on the same day.

The “Data Entry Speed Test” (DEST) Skill Test will be conducted for a passage of about 2000 (two thousand) key depressions for a duration of 15 (fifteen) minutes. Detailed instructions regarding Skill Test will be provided by the Regional Offices of the Commission. Information about evaluation of Typing Test/DEST is available on the Commission’s new website <https://ssc.gov.in> (For Candidates’).

DEST will be mandatory for all the posts; however, it will be qualifying in nature. DEST will be conducted in the manner decided by the Commission for the purpose.

PwBD-OH candidates are eligible for exemption from attempting DEST, provided such candidates submit a Certificate in the prescribed format (**Annexure-XV**) to the Commission from the competent Medical Authority, i.e., the Civil Surgeon of a Government Health Care Institution declaring him to be permanently unfit for the Typing Test because of a physical disability. However, such exemption is not available for the posts where either Computer Proficiency is prescribed (**as mentioned at Para 13.8.9**) or where DEST is prescribed (**as mentioned at Para 13.8.10.4**) except for the post of the Tax Assistant in CBDT, for which exemption from attempting DEST is available. All other PwBD candidates are not eligible for exemption from DEST.

PwBD/ PwD candidates who are eligible for scribes as per **Para-7.1, 7.2 and 7.3** of the Notice of Examination will be allowed additional compensatory time of 5 (five) minutes in DEST. Only those VH candidates who opt for scribes in the written examination will be provided passage reader at the time of DEST.

SSC CHSL

The SSC CHSL (Combined Higher Secondary Level) exam is an annual national-level test conducted by the Staff Selection Commission to recruit 12th-pass candidates for LDC, JSA, and DEO positions across central government ministries.

Pay Scale:

- Lower Division Clerk (LDC)/ Junior Secretariat Assistant (JSA): Pay Level-2 (Rs. 19,900-63,200).
- Data Entry Operator (DEO): Pay Level-4 (Rs. 25,500-81,100) and Level-5 (Rs. 29,200-92,300).
- Data Entry Operator, Grade 'A': Pay Level-4 (Rs. 25,500-81,100).

Age Limit (As on 01-01-2026):

Age is calculated as on 01-01-2026. Candidates must be 18–27 years, i.e., born between 02-01-1999 and 01-01-2008 (both inclusive). Check eligibility as per the year you are applying

Permissible relaxation in upper age limit for different categories in accordance with extant Rules/ guidelines of Government of India are as under:

Code No.	Category	Age-relaxation permissible beyond the upper age limit
01	SC/ ST	5 years
02	OBC	3 years
03	PwBD (Unreserved)	10 years
04	PwBD (OBC)	13 years
05	PwBD (SC/ ST)	15 years
06	Ex-Servicemen (ESM)	03 years after deduction of the military service rendered from the actual age as on 01.01.2026
08	Defence Personnel disabled in operation during	03 years

	hostilities with any foreign country or in a disturbed area and released as a consequence thereof.	
09	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ ST).	08 years
10	Central Government Civilian Employees: Who have rendered not less than 3 years regular and continuous service as on closing date for receipt of online applications.	Up to 40 years of age
11	Central Government Civilian Employees: Who have rendered not less than 3 years regular and continuous service as on closing date for receipt of online applications (SC/ ST).	Up to 45 years of age
12	Widows/ Divorced Women/ Women judicially separated and who are not remarried.	Up to 35 years of age
13	Widows/ Divorced Women/ Women judicially separated and who are not remarried (SC/ ST).	Up to 40 years of age

Essential Educational Qualifications (As on 01-01-2026):

For Data Entry Operator (DEO)/ DEO Grade ‘A’ in Ministry of Consumer Affairs, Food & Public Distribution, Ministry of Culture and Staff Selection Commission: 12th Standard pass in science stream with Mathematics as a subject from a recognized Board or equivalent.

For LDC/JSA and DEO/DEO Grade ‘A’ (except DEOs in Department/ Ministry mentioned at Para 8.1 above): Candidates must have passed 12th Standard or equivalent examination from a recognized Board or University.

The candidates who have appeared in their 12th Standard or equivalent examination can also apply, however they must possess Essential qualification on or before the cut-off date i.e. 01-01-2026.

As per Ministry of Human Resource Development Notification dated 10-06-2015 published in the Gazette of India all the degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education by the Universities established by an Act of Parliament or State Legislature, Institutions Deemed to be Universities under Section 3 of the University Grants Commission Act, 1956 and Institutions of National Importance declared under an Act of Parliament stand automatically recognized for the purpose of employment to posts and services under the Central Government provided they have been approved by the Distance Education Bureau, University Grants Commission. Accordingly, unless such degrees are recognized for the relevant period when the candidates acquired the qualification, they will not be accepted for the purpose of Educational Qualification. In case of the candidates possessing such degrees/ diplomas/ certificates awarded through Open and Distance Learning mode of education, such candidates shall also produce approval given to the University by the Distance Education Bureau, University Grants Commission for the relevant period at the time of Document Verification.

Scheme of Examination:

The Computer Based Examination will be conducted in two tiers as indicated below:

Tier-I

Tier-II

Marks scored by the candidates in Computer Based Examination, if conducted in multiple shifts, will be normalized by using the procedure published by the Commission vide Notice dated 02-06-2025 and such normalized scores will be used to determine final merit and cut-off marks.

Any change in the schedule of examinations or any other information about the examination will be communicated to candidates only through the website of the Commission.

Scheme of Tier-I Examination:

Tier	Part	Subject (Not in sequence)	Number of Questions/ Maximum Marks	Time Duration (For all four Parts)
I	I	English Language (Basic Knowledge)	25 / 50	60 Minutes (80 Minutes for candidates eligible for scribe)
	II	General Intelligence	25 / 50	
	III	Quantitative Aptitude (Basic Arithmetic Skill)	25 / 50	
	IV	General Awareness	25 / 50	

The Tier-I Examination will consist of Objective Type, Multiple choice questions only. The questions will be set in English, Hindi and any language opted by the candidate in the application form, as given at **Annexure-XVI** for Part-II, III & IV of Tier-I examination.

There will be negative marking of 0.50 marks for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

Tier	Session	Subject	Number of Questions	Maximum Marks	Time allowed
II	Session-I (2 hours and 15 minutes)	Section-I: A: Mathematical Abilities	30 30	60*3 = 180	1 hour (for each section) (1 hours and 20 minutes for the candidates eligible for scribe)
		Section-II: A: English Language and Comprehension	40		

		B: General Awareness	20 Total = 60		
		Section-III: Computer Knowledge Test	15	15*3 = 45	Included above
Session-II		Section-IV: Skill Test/ Typing Test	– Part A: Skill Test for DEOs in Department/ Ministry mentioned		15 Minutes (20 minutes for the candidates eligible for scribe as per Para-7.1, 7.2 and 7.3)
			Part B: Skill Test for DEOs except in Department/ Ministry		15 Minutes (20 minutes for the candidates eligible for scribe)
			Part C: Typing Test for LDC/ JSA		15 Minutes (20 minutes for the candidates eligible for scribe)
					10 Minutes (15 minutes for the candidates eligible for scribe)

Tier-II will include following four sections as under:

Section-I:

- (i) A: Mathematical Abilities
- (ii) B: Reasoning and General Intelligence.

Section-II:

(i) A: English Language and Comprehension

(ii) B: General Awareness

Section-III: Computer Knowledge Test

Section-IV: Skill Test/ Typing Test

- Tier-II will be conducted in two sessions- Session-I & Session-II, on same day. Session-I will include conducting of Section-I, Section-II and Section-III. Session-II will include conducting of Section-IV.
- Session-I will include conducting of Section-I, Section-II and Section-III. Therefore, duration of Session-I will be 2 hours and 15 minutes.
- Section-I has two Parts viz. A (Mathematical Abilities) and B (Reasoning and General Intelligence). Candidates will get one hour to complete this section. On completion of one hour, this section will get automatically closed.
- Immediately after completion of Section-I, the two Parts of Section-II viz. A (English Language and Comprehension) and B (General Awareness), will start. Section-II will also be for one hour and immediately on completion of one hour, this section will get automatically closed.
- Section-III viz. Computer Knowledge Test will commence immediately after completion of Section-II and will be for a duration of 15 minutes. On completion of Section-III, Session-I will come to an end.
- After the completion of Session-I, the candidates will get a break for re-registration for Session-II.
- Session-II will include conducting of Section-IV i.e. Skill Test/Typing Test.
- It will be mandatory for the candidates to qualify all the sections of Tier-II.
- Tier-II will consist of Objective Type/Multiple choice questions, except for Section-IV. The questions will be set in English, Hindi and any language opted by the candidate in the application form, as given at Annexure- XVI except for Part-A (i.e. English Language and Comprehension module) in Section-II.

- There will be negative marking of 1 mark for each wrong answer in Section-I, Section-II and Section-III. Candidates are, therefore, advised to keep this in mind while answering the questions.
- Section-III i.e. Computer Knowledge Test is mandatory but qualifying in nature.

Section-IV i.e. Skill Test/ Typing Test:

- Section-IV will include conducting of Skill Test/ Typing Test in Session-II on the same day.
- Skill Test/ Typing Test will be of qualifying nature.
- Skill Test/ Typing Test will be evaluated as per the evaluation guidelines available on the website of the Commission.
- Errors in the Skill Test will be calculated up to 2 decimal places.

Skill Test/ Typing Test will be conducted as per the following scheme:

Skill Test for Data Entry Operator:

(i) Skill Test is mandatory for Data Entry Operators. No candidate is exempted from appearing in the Skill Test.

(ii) **Part A - Skill Test for the post of DEO/ DEO Grade 'A' in Department/ Ministry**
The 'speed of 15000 (Fifteen Thousand) Key Depressions per hour on Computer' will be adjudged on the basis of the correct entry of words/ key depressions as per the given passage. The duration of the Test will be 15 (Fifteen) minutes and printed matter in English containing about 3700-4000 key-depressions would be given to each candidate who would enter the same in the Computer. The passage to be entered in the computer may also be displayed on the computer screen.

(iii) **Part B - Skill Test for the post of DEO/ DEO Grade 'A' except in Department/ Ministry mentioned:** 'Data Entry Speed of 8,000 (Eight Thousand) Key Depressions per hour on Computer' will be adjudged on the basis of the correct entry of words/ key depressions as per the given passage. The duration of the Test will be 15 (Fifteen) minutes and printed matter in English containing about 2000-2200 key-depressions would be given to each candidate who would enter the same in the Computer. The passage to be entered in the Computer may also be displayed on the computer screen.

(iv) Candidates eligible for scribe will be given compensatory time of 5 minutes. Therefore, duration of Skill Test for such candidates will be 20 minutes.

Part C - Typing Test for other posts i.e. LDC/ JSA:

(i) The medium of Typing Test will be Hindi or English. The candidates will have to opt for the medium of Typing Test (i.e. either Hindi or English) in the online Application Form.

(ii) The choice of Typing Test given by the candidate in the online Application Form shall be treated as final and no change in the medium of Typing Test will be entertained later.

(iii) Candidates opting for English medium should have typing speed of 35 words per minute (w.p.m.) and those opting for Hindi medium should have typing speed of 30 words per minute (w.p.m.). 35 w.p.m. and 30 w.p.m. correspond to about 10500 key depressions per hour and about 9000 key depressions per hour respectively.

(iv) The speed will be adjudged on the accuracy of typing on the Computer of a given text passage in 10 minutes.

(v) Candidates eligible for scribe will be given compensatory time of 5 minutes. Therefore, duration of Typing Test for such candidates will be 15 minutes.

(vi) Passage Dictators will be provided to those VH candidates for the Typing test who have opted for scribe in the online Application Form. The Passage Dictator will read out the passage to VH candidate within the allotted time period.

(vii) Persons with Disabilities and candidates who claim to be permanently unfit to take the Typing Test because of a physical disability may, with the prior approval of the Commission, be exempted from the requirement of appearing and qualifying at such test, provided such a candidate submits a Certificate in the prescribed format (**Annexure-XIV**) to the Commission from the competent Medical Authority, i.e., the Civil Surgeon of a Government Health Institution declaring him to be permanently unfit for the Typing Test because of a physical disability.

Mode of Selection:

Minimum qualifying marks in Tier-I, and Section-I, Section-II and Section-III of Tier-II Examination are as follows:

UR : 30%

OBC/ EWS : 25%

All other categories : 20%

Candidates will be shortlisted for Tier-II Examination on the basis of their performance in Tier-I Examination. Normalized scores of candidates will be used to determine merit and for final selection.

There may be separate category-wise cut-offs in Tier-I and subsequent Tiers for different posts i.e. (i) DEO/ DEO Grade 'A' in Department/Ministry, (ii) DEO/ DEO Grade 'A' except in Department/Ministry mentioned, and (iii) LDC/ JSA.

Tier-II Examination will be conducted for all the candidates qualified in Tier-I. In Tier-II, all the candidates will be required to appear in all four sections.

In Tier-II, it will be mandatory for the candidates to qualify all the sections.

Based on the aggregate performance in Section-I and Section-II of Tier-II Examination, candidates will be shortlisted for evaluation of Section-III and Section-IV of Tier-II Examination. The candidates who are not qualified in Section-I + Section-II of Tier-II will not be eligible for evaluation of Section-III & Section-IV and they will not be considered for further selection process.

Section-III and Section-IV i.e. Computer Knowledge Test and Skill Test/ Typing Test are qualifying in nature. Skill Test for DEOs is mandatory for all the qualified candidates. Typing Test for posts other than DEOs is mandatory for all candidates except those who are exempted from appearing in the Typing Test.

Preference for various posts and departments will be taken from the candidates through Online Option Form on the website of the Commission before declaration of final result. A candidate will not be considered for a Post and Ministry/ Department/ Organization, if he has not indicated his preference for it. Options once submitted shall be treated as final and will not be changed subsequently under any circumstances. Therefore, candidates must be careful in exercise of such options.

Candidates, who do not submit their post preference(s) on the website of the Commission within the stipulated time, will not be considered for any post in the Final Result. Such candidates shall not be provided with another opportunity to exercise preference for posts and will be solely responsible for the same. Any grievance received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.

Merit list will be prepared on the basis of overall performance of candidates in Tier-II Examination only. Merit List will be prepared on the basis of aggregate marks scored in Section-I & Section-II of Tier-II examination only subject to qualifying Section-III and Section-IV of Tier-II as per the qualifying standards fixed by the Commission.

Final selection of candidates, in each category, will be made on the basis of 'overall performance in Tier-II Examination' and 'preference of posts' exercised by them. Once the candidate has been given his first available preference, as per his merit, he will not be considered for any other option. Candidates are, therefore, required to exercise preference of posts very carefully. The option/ preference once exercised by the candidates will be treated as FINAL and IRREVERSIBLE. Subsequent request for change of allocation/ service by candidates will not be entertained under any circumstances/ reasons.

The final allotment of posts is made on the basis of merit-cum-preferences of Posts/ Departments given by the candidates and once a post is allotted, no change of posts will be made by the Commission due to non-fulfillment of any post specific requirements of physical/ medical/ educational standards. In other words, for example, if a candidate has given higher preference for a post and is selected for that post; in that case, if he fails to meet the medical/ physical/ educational standards for that post, his candidature will be rejected and he will not be considered for any other preferences and no correspondence in this regard will be entertained by the Commission.

SC, ST, OBC, EWS, ESM and PwBD candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved share of vacancies. Such candidates will be accommodated against the unreserved vacancies in the post as per their position in the overall merit or vacancies earmarked for their category, whichever is advantageous to them. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, EWS, ESM and PwBD candidates.